## Automated Bank Draft Authorization Form

We are pleased to offer what our customers have been asking for – Direct Payments. Now you can have your water payment deducted automatically from your checking account. The Direct Payment Plan is a great option for several reasons:

- ✓ Saves time – no check writing or mailing
- ✓ Saves money – no checks or postage
- ✓ No late fee, ever – maintains good credit
- ✓ No worries about your payment when you are out of town
- ✓ Easy to sign up

How it works: You authorize regularly scheduled payments to be made from your checking account. That's it! Your payment will be deducted automatically on the 10th of every month. Proof of payment will appear on your statement from your financial institution.

The authority you give to charge your account will remain in effect until you notify us in writing to terminate the authorization. The Direct Payment Plan is dependable, convenient and easy. To take advantage of this service, simply:

1. Complete the attached authorization form in its entirety
2. **ATTACH A VOIDED CHECK or FINANCIAL INSTITUTION FORM** with preprinted routing/account information.
3. Form must be returned with above documentation by the 20th of the month to enable auto withdrawal from your account on the 10th of the following month.

Please complete the information below:

Date:_____ Contact Phone:_____

Name on MCRWD account (please print):_____ ____

Email address:_____

MCRWD ACCOUNT(S) _____ _____

FOR AUTO PAYMENT

_____ _____

**Check to GO PAPERLESS** ☐

**MONTH TO BEGIN ACH PAYMENT: _____ ON THE 10TH OF EACH MONTH.**

I authorize Marion County Rural Water District to initiate electronic debit entries to my checking account for payment of my water bill. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of US law. This authority will remain in effect until I have cancelled it in writing.

Signature:_____

Return completed form to:

Marion County Rural Water District, 1921 W Bell Ave, Knoxville, IA 50138 8/19/2020

OR scan and email (**along with voided check**): b.findley@mcrwdistrict.com

OR fax: 641-842-6136