

MCRWD Automated Bank Draft Authorization Form

By signing and completing this form, you authorize regularly scheduled payments to be withdrawn from your checking account. Your payment will be deducted automatically on the 10th of every month. Proof of payment will appear on your monthly statement from your financial institution.

The Direct Payment Plan is dependable, convenient, and easy. To take advantage of this service, simply:

1. Complete the attached authorization form in its entirety.
2. **ATTACH A VOIDED CHECK or FINANCIAL INSTITUTION FORM** with preprinted routing/account information.
(Fax or Email: scan your info and send to the email address on bottom of form)
3. Form must be returned with above documentation by the 20th of the month to enable auto withdrawal from your account on the 10th of the following month.

Please complete the information below:

Date: _____ Contact Phone(s): _____

Name on MCRWD account (please print):

Email address(s):

MCRWD ACCOUNT#(S)
FOR AUTO PAYMENT:

Check to GO PAPERLESS (No invoice is mailed or emailed)

MCRWD now offers eNotices. If you wish to have your monthly bill emailed, you must enroll in eNotices. This will help us become more environmentally friendly and allow you to view your bill sooner than a mailed invoice. Instructions are on our website under All Forms & Reports, then click eNotice instructions.

**VOIDED CHECK OR BANK CONFIRMATION FORM MUST ACCOMPANY THIS AUTHORIZATION FORM TO
ACTIVATE THIS METHOD OF PAYMENT: Email: b.findley@mcrwdistrict.com Fax: 641-842-6136**

**MONTH TO BEGIN ACH PAYMENT: _____ ON THE 10TH OF EACH MONTH. Form must be received
the by 1st of the month you wish the payment to begin.**

I authorize Marion County Rural Water District to initiate electronic debit entries to my checking account for payment of my water bill. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of US law. This authority will remain in effect until I have cancelled it in writing.

Signature: _____

Return completed form to (if mailing or dropping off):

Marion County Rural Water District, 1921 W Bell Ave, Knoxville, IA 50138

10/13/2023